



**Department of Corrections
NOTICE OF CHANGE TO
DEPARTMENT OPERATIONS MANUAL**

Chapter 2, Article 7, Gifts and Donations

**Transmittal
Letter Number: 03-02**

**Revision Date:

March 11, 2003**

The purpose of this document is to provide Department Operations Manual (DOM) holders with information regarding the attached amendment to Chapter 2, Article 7, Gifts and Donations. Language has been altered and some of the section numbers have been changed for consistency and clarity.

The Office of Community Resources has amended language to the Gifts and Donations article in order to comply with current laws, statutes, and regulations, etc. The changes and/or additions make the policy language clearer and more concise in order to give California Department of Corrections' employees a better understanding of policy, goals, and procedures.

Please inform all persons concerned of the contents of this notice, which shall be maintained and the information contained in this document utilized until it is incorporated into the next updated DOM. Please direct any inquiries regarding this notice to Rick Grenz, Chief, Regulation and Policy Management Branch at (916) 324-4331.

Original Signed By

KATHY M. KINSER
Chief Deputy Director
Support Services

Attachment(s)